

## EMPLOYER REFERENCE FORM

## **APPLICANT SECTION**

Please complete this section and then give this form to a church leader other than your pastor for him to complete.

| Note: The reference may not be a relative of the ap   | pplicant.  |
|---|--|
| Full names and last name of applicant:(as they appear on your RSA ID or Passport)                 |  |
| Email address:  |  |
| Mobile phone:   | _ Home phone:  |
| Signature:  | Date:  |
| <b>Notice of Confidentiality</b> . All information provided in accordance with South African law. | in this reference will be kept strictly confidential |
| REFERENCE SECTION   |  |
| Name:   | Position:  |
| Organisation:   | Tel:   |
| Email:  |  |
| Address:  |  |
|   | Postal code:   |
| How long have you known the applicant?  |  |
| In what capacity do you know the applicant?   |  |

Do you or does anyone you know have a concern about his character or calling to ministry?

Yes No

| If Yes, please explain:  |               |                |                  |          |      |
|--|---------------|----------------|------------------|----------|------|
|  |               |                |                  |          |      |
|  |               |                |                  |          |      |
| Please evaluate the applicant  | in the follow | ing areas:     |                  |          |      |
| <b>Cooperation</b> ; desire and proven ability to work with others                             | Excellent     | Good           | Average          | Fair     | Weak |
| Initiative; self-starter, resourceful, eager   | Excellent     | Good           | Average          | Fair     | Weak |
| Common Sense; shows ability and foresight in making decisions                                  | Excellent     | Good           | Average          | Fair     | Weak |
| <b>Leadership</b> ; demonstrates wise oversight so as to gain and maintain the trust of others | Excellent     | Good           | Average          | Fair     | Weak |
| <b>Respectable disposition</b> ; has a good reputation with others                             |               |                |                  |          |      |
| <b>Dignity</b> ; demonstrates sensibility and maturity in personal conduct                     | Excellent     | Good           | Average          | Fair     | Weak |
| Reliability; is dependable and consistent  | Excellent     | Good           | Average          | Fair     | Weak |
| <b>Teachability</b> ; willing to receive instruction   | Excellent     | Good           | Average          | Fair     | Weak |
| Integrity; demonstrates consistency between public and private life                            | Excellent     | Good           | Average          | Fair     | Weak |
| <b>Finances</b> ; conscientious regarding fiscal obligations and spending habits               | Excellent     | Good           | Average          | Fair     | Weak |
| Speaking ability; presents thoughts and ideas with clarity and conviction                      | Excellent     | Good           | Average          | Fair     | Weak |
| Writing ability; presents thoughts and ideas in an organized and understandable manner         | Excellent     | Good           | Average          | Fair     | Weak |
| <b>Thinking ability</b> ; is logical and clear   | Excellent     | Good           | Average          | Fair     | Weak |
| Perseverence; is able to complete a course of action and remain steadfast under pressure       | Excellent     | Good           | Average          | Fair     | Weak |
| If you have selected Average,  | Fair, or Weal | k for any of t | he above, please | explain: |      |

| How would you describe the applicant's work ethic and submission to authority?  |
|---|
|   |
|   |
| Do you recommend the applicant for ministry and admission to the Shepherds' Seminary Africa programme? Yes No                           |
| If Yes, but with reservations, please explain:  |
|   |
|   |
|   |
| Please provide us with any additional information you think Shepherds' Seminary Africa should be aware of in relation to the applicant: |
|   |
|   |
|   |
| I hereby certify that all information in this reference is true and correct to the best of my knowledge                                 |
| Signature of reference: Date:   |

To the Reference: Please deliver this form directly to the Admissions Office of Shepherds' Seminary Africa send it via email to admin@shepherdsafrica.co.za or via mail (courier recommended) to Admissions: Shepherds' Seminary Africa, Fontainebleau, Randburg, 2032, Gauteng, South Africa.

Please keep copies for your personal records.